

Driver debrief

A driver debrief in four clicks

Your driver reads and signs the document in the Companion app.



Included in the Business plan.

TachoAssist
Driver debrief · Marek Wrona · card 1459 7256 3628 0500 · 20 Sept 2026 - 17 Oct 2026

Generated
18 Oct 2026 09:40 (Europe/London)
Times are shown in UK time

Operator
Demo Haulage Ltd

Infringements discussed

Daily driving limit exceeded
27 Sept 2026, 4 Oct 2026, 15 Oct 2026 3 infringements **SERIOUS**

INSTRUCTION Routes and schedules should be planned to stay within the daily driving limit.

Driving without required break
25 Sept 2026, 9 Oct 2026 2 infringements **SERIOUS**

INSTRUCTION A required break should be planned before 4 hours 30 minutes of continuous driving.
DRIVER'S EXPLANATION The lay-by was full, so I drove on to the next services. - 18 Oct 2026

Insufficient daily rest
29 Sept 2026, 11 Oct 2026 2 infringements **SERIOUS**

INSTRUCTION It should be ensured that a full daily rest is available before the next working period begins.

Causes of the infringements
The route or schedule left no time for it

Company actions
From next week, the planners will give every route a second parking option for breaks and daily rest.

Signatures
The signature confirms that the driver has read the document and the instructions. It does not mean agreement with its content or an admission of the infringement.

DRIVER Signed  MAREK WRONA Driver card 1459 7256 3628 0500 18 Oct 2026 17:25 · signed in the Companion app	DEBRIEF LED BY Owner Daniel Lonbook 18 Oct 2026 09:40 Digitally signed in TachoAssist
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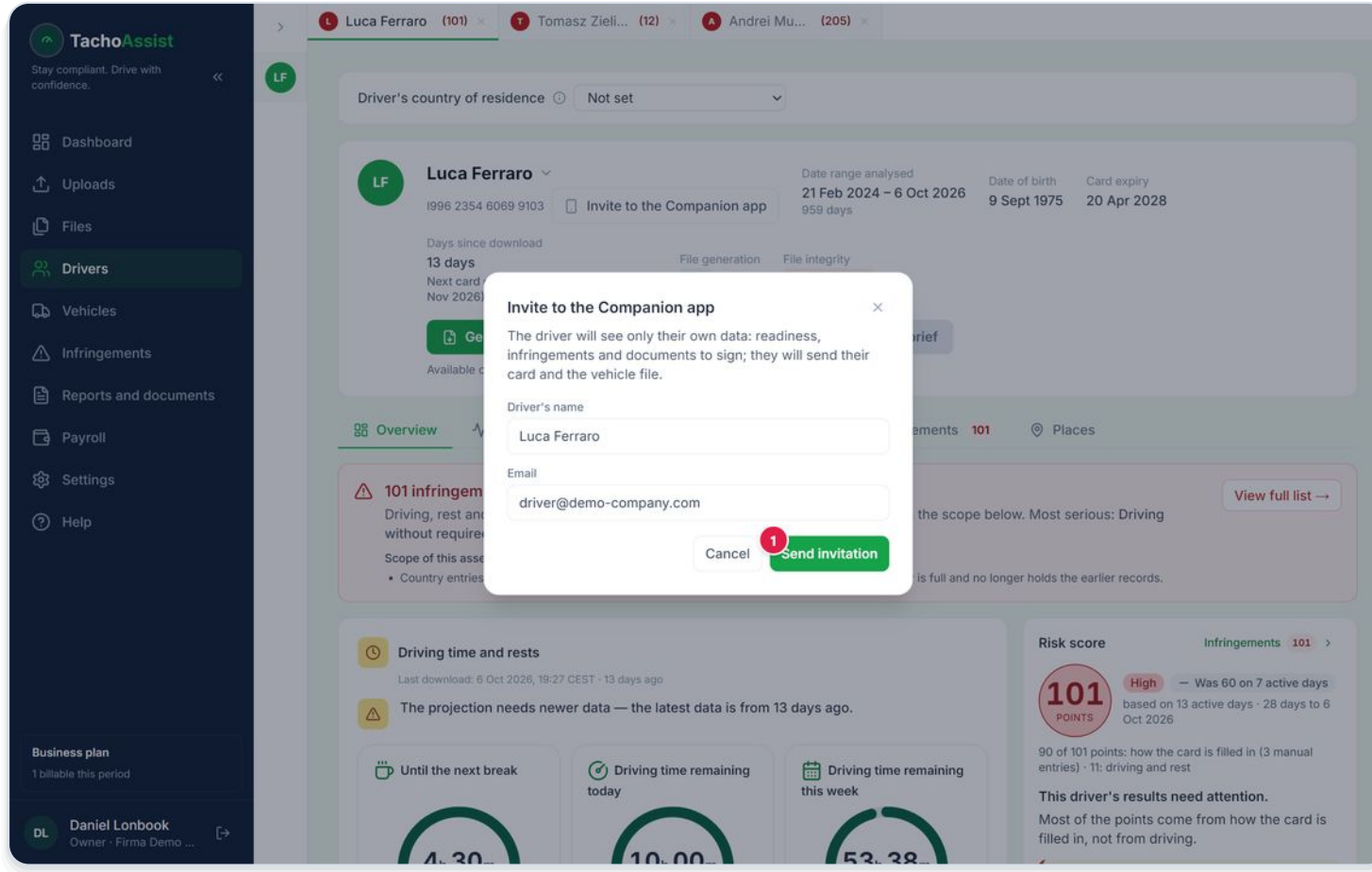
Annex: measured values and limits, rows not included (1).

Legal basis: assimilated Regulation (EC) No 561/2006, Article 10(2), requires an operator to "properly instruct the driver" and "make regular checks". Under Article 10(3), liability "is conditional on the transport undertaking's infringement of paragraphs 1 and 2". DVSA guidance: "Take all reasonable steps to prevent breaches of the rules." This record documents one step. It does not change the finding. The conversation does not change the findings, the number of infringements, a fine or the risk score.
Demo Haulage Ltd · TachoAssist

Page 1

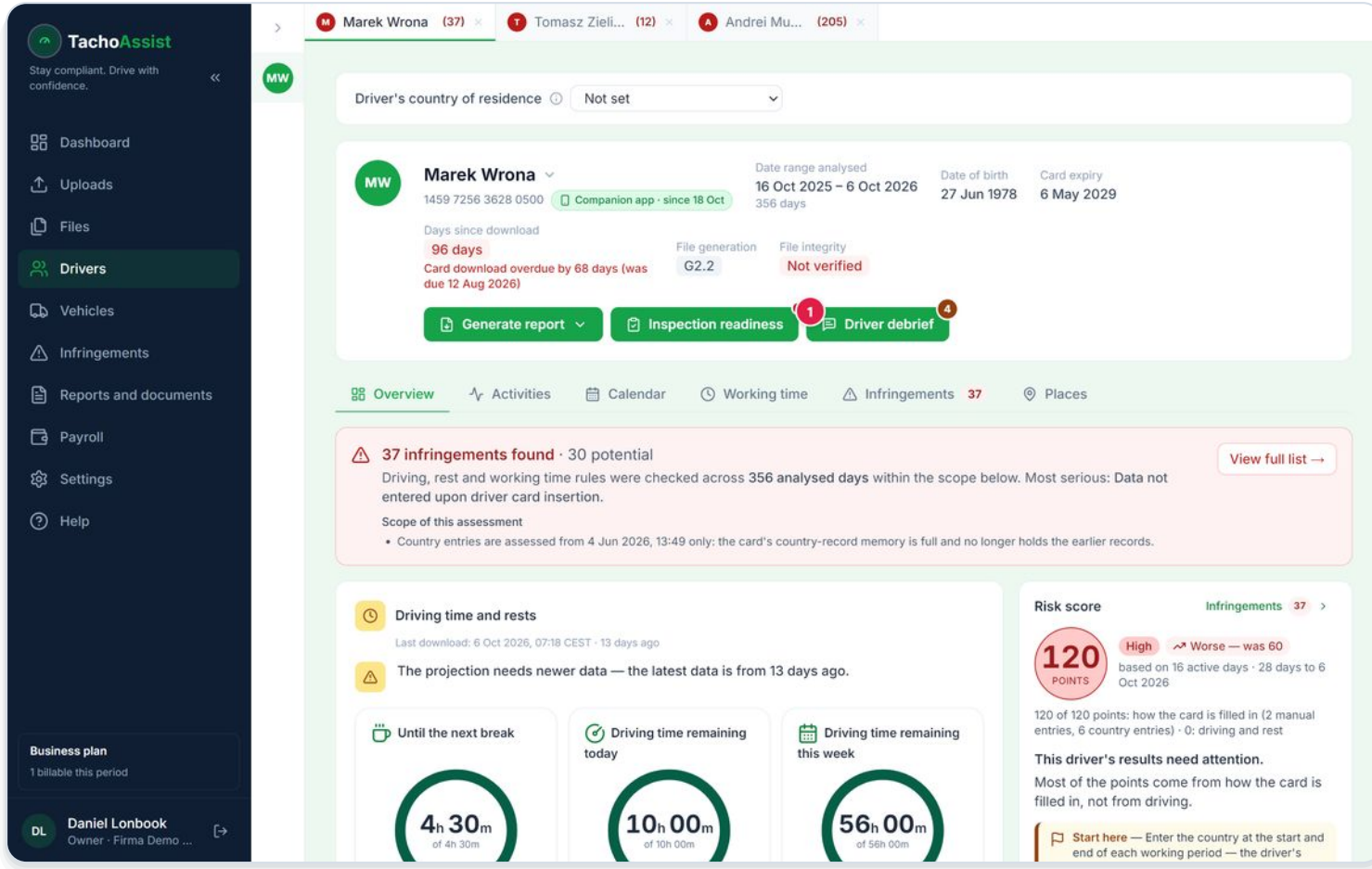
1 → 2 → 3 → 4

Once per driver: send an invitation



First, invite the driver to the Companion app. You only need to do this once. On the driver page, click “Invite to the Companion app”, check their name, enter their email address and send the invitation. The “Driver debrief” button becomes active once the driver accepts.

 You only send the invitation once. The header will then show “Companion app: invited” with the date.



TachoAssist
Stay compliant. Drive with confidence.

Dashboard
Uploads
Files
Drivers
Vehicles
Infringements
Reports and documents
Payroll
Settings
Help

Marek Wrona (37) **Tomasz Zieli...** (12) **Andrei Mu...** (205)

Driver's country of residence: Not set

Marek Wrona
1459 7256 3628 0500 **Companion app** · since 18 Oct

Date range analysed: 16 Oct 2025 – 6 Oct 2026
Date of birth: 27 Jun 1978
Card expiry: 6 May 2029

Days since download: 96 days
Card download overdue by 68 days (was due 12 Aug 2026)

File generation: G2.2
File integrity: Not verified

Generate report **Inspection readiness** **Driver debrief**

Overview Activities Calendar Working time Infringements 37 Places

37 infringements found · 30 potential
Driving, rest and working time rules were checked across 356 analysed days within the scope below. Most serious: Data not entered upon driver card insertion.
View full list →

Scope of this assessment
• Country entries are assessed from 4 Jun 2026, 13:49 only: the card's country-record memory is full and no longer holds the earlier records.

Driving time and rests
Last download: 6 Oct 2026, 07:18 CEST · 13 days ago
The projection needs newer data — the latest data is from 13 days ago.

Until the next break
4h 30m of 4h 30m

Driving time remaining today
10h 00m of 10h 00m

Driving time remaining this week
56h 00m of 56h 00m

Risk score Infringements 37
120 POINTS
High **Worse — was 60**
based on 16 active days · 28 days to 6 Oct 2026

120 of 120 points: how the card is filled in (2 manual entries, 6 country entries) · 0: driving and rest

This driver's results need attention.
Most of the points come from how the card is filled in, not from driving.

Start here — Enter the country at the start and end of each working period — the driver's

1 → 2 → 3 → 4

1

Step 1

Driver debrief — click the button in the driver page header. A window opens where you can choose the period.

i Step 1: the “Driver debrief” button in the driver page header.

Driver debrief · Marek Wrona

Period debrief
Choose the period of the debrief.

1 Last week 2 weeks 28 days

From 3 May 2026 To 30 May 2026 2 Generate debrief

DOCUMENT LANGUAGE
Polish (polski) (workspace default)
The language the generated file is written in.

1 infringement without a debrief in this period

Period debriefs

20 Sept 2026 – 17 Oct 2026	Signed by both parties	Open
23 Aug 2026 – 19 Sept 2026	Sent - waiting for the driver's signature	Open
26 Jul 2026 – 22 Aug 2026	Sent - waiting for the driver's signature	Open
28 Jun 2026 – 25 Jul 2026	Sent - waiting for the driver's signature	Open
31 May 2026 – 27 Jun 2026	Sent - waiting for the driver's signature	Open

1 → 2 → 3 → 4

2

Step 2

Generate debrief — the last 28 days are selected by default. You can choose the last week, 2 weeks or your own date range. You can immediately see how many confirmed infringements will be included in the document.

i Step 2: choose the period and check the infringement count. Potential infringements are shown separately and excluded by default.

The screenshot shows the TachoAssist interface with a sidebar on the left containing navigation items: Dashboard, Uploads, Files, Drivers, Vehicles, Infringements, Reports and analytics, Payroll, Settings, and Help. The main content area displays a draft document with two questions.

Question 2: Why did it happen?
You can tick several.

The question has six options, each with a checkbox:

- A mistake using the tachograph or card
- The driver did not know or misread the rule
- The route or schedule left no time for it (selected, marked with a red '1' and a checkmark)
- A tachograph or card fault
- Something outside our control (traffic, accident, weather, no parking)
- We could not find out

Question 3: What will the company change? optional
e.g. more time for the route, a tachograph repair. Leave empty if nothing.

The bottom bar contains the following elements:

- A debrief does not change the findings, the count of infringements, a fine or the risk score. Draft saved 22:11
- Discard draft button
- Save draft button
- Sign and send button (marked with a red '2')

Below the buttons, it says: You sign the document and send it to the driver to sign in the app.

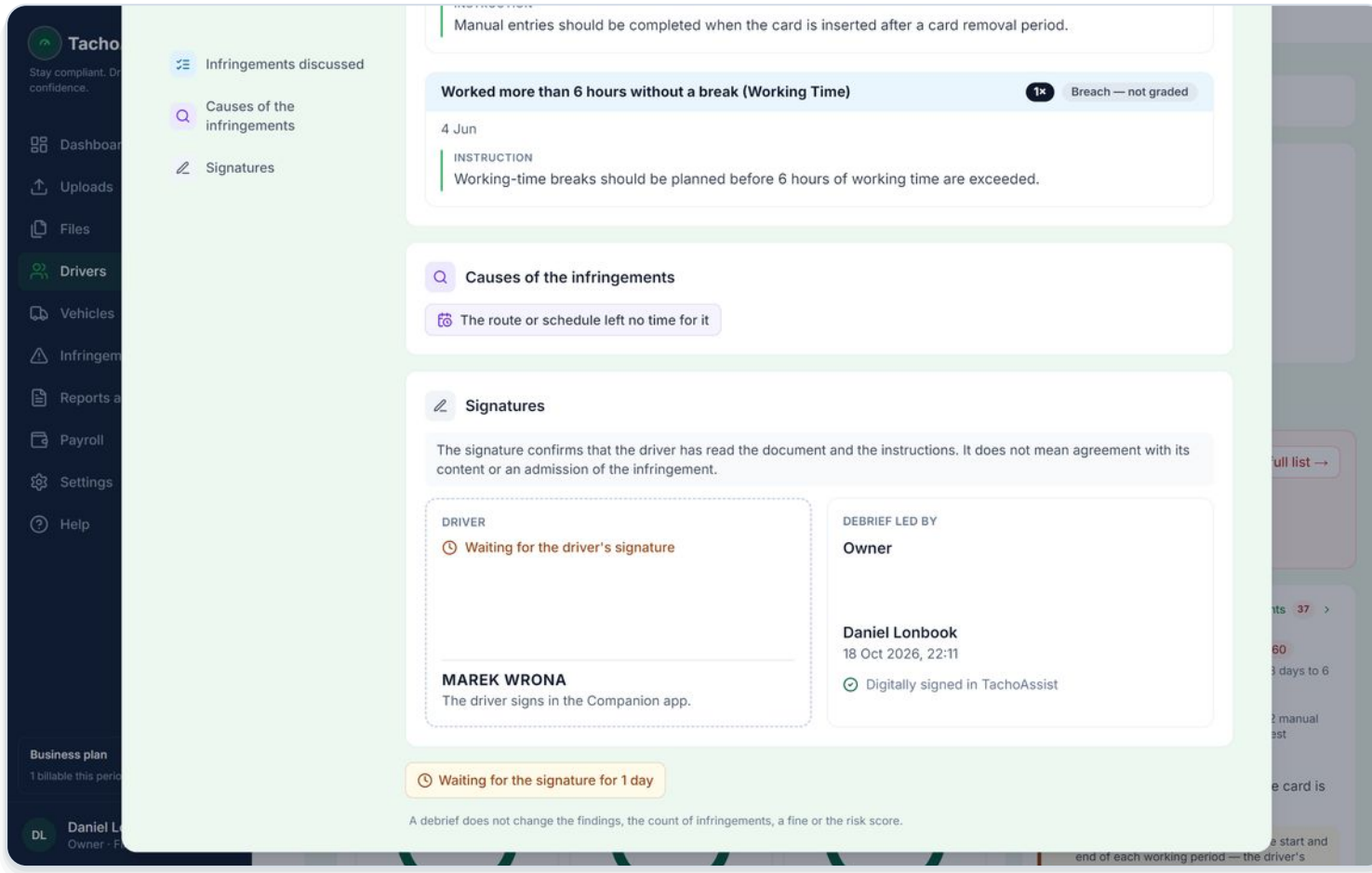
1 → 2 → 3 → 4

3

Step 3

Under question 2 (“Why did it happen?”), select the cause — the document cannot be sent without one. The instructions under question 1 are already prepared: TachoAssist automatically adds a short instruction for each rule explaining what the driver should do differently. You can edit them if needed. Question 3 (“What will the company change?”) is optional.

i Step 3: the instructions are already prepared — you select the cause.



Manual entries should be completed when the card is inserted after a card removal period.

Worked more than 6 hours without a break (Working Time) 1x Breach — not graded

4 Jun

INSTRUCTION
Working-time breaks should be planned before 6 hours of working time are exceeded.

Causes of the infringements

The route or schedule left no time for it

Signatures

The signature confirms that the driver has read the document and the instructions. It does not mean agreement with its content or an admission of the infringement.

DRIVER

⌚ Waiting for the driver's signature

MAREK WRONA
The driver signs in the Companion app.

DEBRIEF LED BY
Owner

Daniel Lonbook
18 Oct 2026, 22:11

✅ Digitally signed in TachoAssist

⌚ Waiting for the signature for 1 day

A debrief does not change the findings, the count of infringements, a fine or the risk score.

1 → 2 → 3 → 4

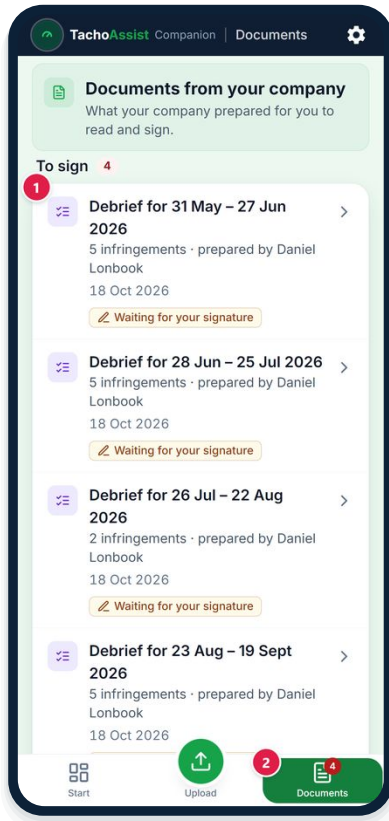
4

Step 4

Sign and send — sending the document also signs it. The driver receives it immediately in the Companion app.

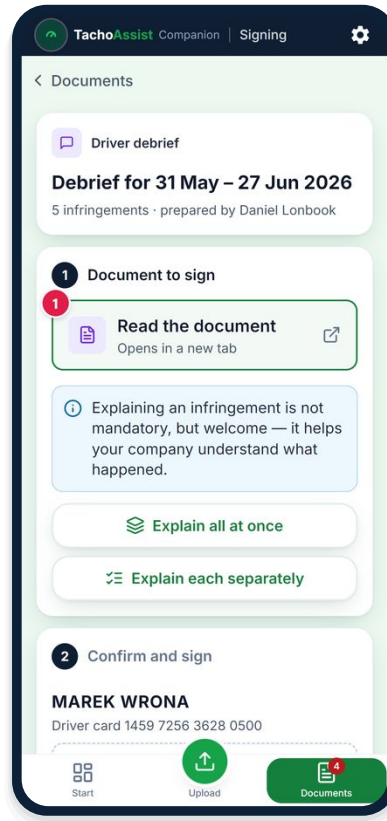
i Step 4: one button. Nothing to print or sign by hand.

What the driver sees and does



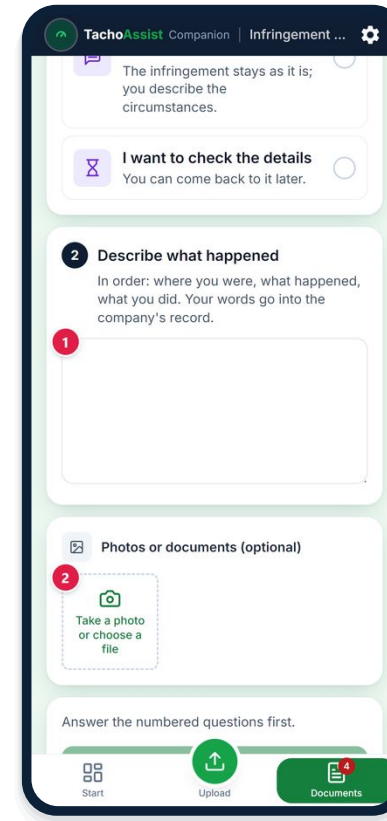
1 Documents — the new debrief appears at the top of the list.

The driver's document list.



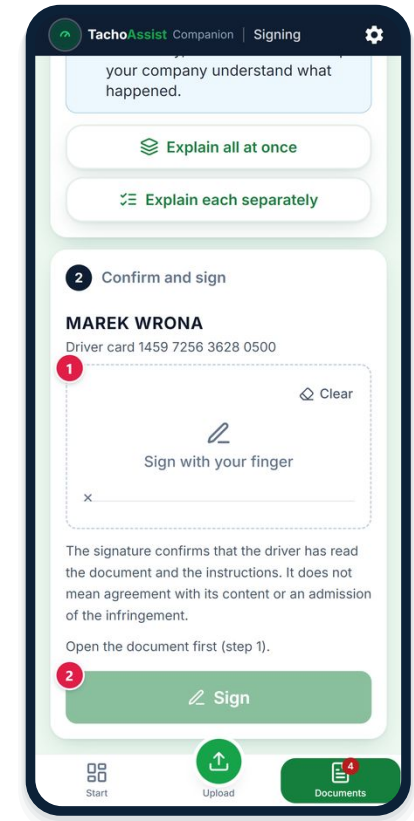
2 The driver reads the document in the app. Each infringement includes the prepared instruction. TachoAssist records that the document has been read.

The document on the phone: an infringement with its instruction underneath.



3 Optional: **Explain** — the driver can describe what happened in their own words and attach photos. Their explanation appears in the document under the relevant instruction as “Driver’s explanation”, and the photos are stored with the document.

The explanation: the driver's own words and photos.

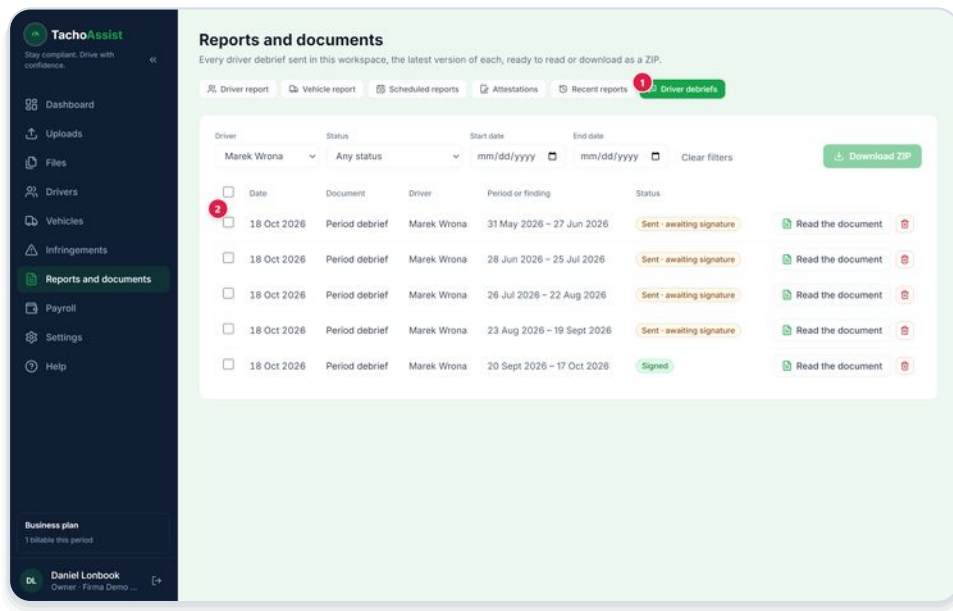


4 **Sign** — the driver signs the document with a finger on the screen, under their name. Once signed, the completed document is available in your account.

The signature in the Companion app.

Where to find driver debriefs

Go to **Reports and documents** → **Driver debriefs**. You'll see a table showing the date, driver, document, period and status. You can filter the list by driver and status. Each document has a **Read the document** option, and selected documents can be downloaded together as a ZIP.



i The debrief list: date, driver, period and status.



The law in brief. Assimilated Regulation (EC) No 561/2006, Article 10(2), covers driver instructions and regular checks. Under section 96(11B) of the Transport Act 1968, an employer cannot be convicted of its driver's hours offence if it proves that it complied with Article 10(1)–(2) and took all reasonable steps to prevent the offence.¹ A signed record of the instructions given can help demonstrate this. The authority assesses the evidence.

¹ legislation.gov.uk: Transport Act 1968, section 96.



TachoAssist assesses your tachograph data against Regulation (EC) No 561/2006 and records the instructions given to the driver. This is not legal advice; any penalty is decided by the relevant authority.

Prepare your first debrief >



In-app Help: Driver debrief
<https://tachoassist.com/driver-debrief/>